

## Faculty Commencement Responsibilities February 7, 2022

- 1) All faculty who serve on the Undergraduate and Master's program committees will attend the spring commencement for these students.
- 2) All faculty who serve on the PhD program committee will attend the spring hooding ceremony for PhD students.
- 3) The Faculty Chair and Undergraduate, Masters, and PhD program directors will attend as part of the commencement party, and, if necessary, will join the Dean on the stage.
- 4) One member of the Undergraduate and Masters program committees will volunteer to serve as the gondolier (flag carrier)
- 5) It is the responsibility of those designated to attend to arrange for a substitute if, for any reason, they cannot attend commencement, and to alert the Dean's Office as soon as possible of any event that will require a substitute.