

# Kathy (Di) Mao

Email: dm1443@scarletmail.rutgers.edu

Newark, NJ, 07102

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## Education

**Rutgers University, The State University of New Jersey** Newark, NJ

Doctor of Philosophy in Criminal Justice 05/2026

Promise Scholarship

Research focus areas: Human/drug/sex trafficking, financial crime, and victimization

Student Association: *SCJ-GSA Executive Board First-Year PhD Representatives*

**Northeastern University** Boston, MA

Master of Science in Criminal Justice 08/2016

Double Husky Scholarship

Research focus areas: Juvenile justice, quantitative analysis, and evidence-based programs

Bachelor of Science in Criminal Justice 01/2015

Dean's List (Fall 2012, Spring 2013, Spring 2014, and Fall 2014)

Club: Philosophy and Meditation

*Student Ambassador*

## Relevant Work/Volunteer Experience

**The Association of Chinese Criminology and Criminal Justice (ACCCJ)** Newark, NJ

*Office Manager* 08/2023-present

- Assist the Board of Directors and other ad hoc committees
- Prepare and update documents, research studies, and event photos, maintain the official website, manage conference programs, and coordinate the Association's events

**Rutgers University, The State University of New Jersey** Newark, NJ

*Teaching Assistant* 08/2022-present

- Assist professor by posting discussion questions, grading responses, and addressing questions from over 68 undergraduate students
- Reply and respond to students' questions and emails and provide feedbacks

**The Association of Chinese Criminology and Criminal Justice** Newark, NJ

*2022 Summer Roundtables Appointed Session Manager* 06/2022-07/2022

- Posted materials for each section, including roundtable rules and speakers' bios
- Organized, translated, and read questions between speakers and audience

**International Federation of Red Cross and Red Crescent Societies** Beijing, China

*Communications officer* 05/2018-05/2019

- Drafted, edited, and published more than 100 news articles on several official social media platforms after interviewing volunteers, beneficiaries, and donors
- Designed and produced materials, prepared and shared documents for organizing events, activities, conferences, and field visits with different international, national, social, and local organizations and branches

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## Beijing Fushou Elderly People Apartment

Beijing, China

*Our Love Hand in Hand Registered Volunteer*

03/2018-06/2018

- Communicated with elderly individuals to address their problems and needs
- Played chess with elderly individuals to provide care and assistance

## Northeastern University Criminal Justice Department

Boston, MA

*Research Assistant*

01/2016-06/2016 | 08/2014-12/2014

- Collected and organized data from the official probation record including both paper-based and digital video and audio documents
- Coded and analyzed data by utilizing Microsoft Excel and SPSS (Statistical Package for the Social Sciences) software

## Orphanage of Social Welfare Institute

Henan, China

*Temporary Volunteer*

06/2012-07/2012

- Communicated and interacted with over 20 children to provide care and assistance
- Contacted and organized students as a group to be volunteers in the orphanage

## Skills

**Language:** Mandarin Chinese (native), English (fluent), and Japanese (basic)

**Technical:** Microsoft Package, RStudio, SPSS (Statistical Package for the Social Sciences), and GIS (Geographic Information System)

**Mathematical:** Statistics, Probability, Calculus, Logic, and Discrete Mathematics

## Designed/Developed/Produced Materials

International Federation of Red Cross and Red Crescent Societies (IFRC) 2019 Calendar, Envelop, Letterhead, Poster roll-up, Event flyer, Poster, and World Disasters Report (WDR) 2018 Executive Summary in English and Chinese

## Certifications

- ◆ Certification in Data Analysis and Statistics Fall 2023
- ◆ Rutgers Human Subjects CITI Certification Spring 2023
- ◆ Certification in Financial Crime Fall 2022
- ◆ Certificate of Completion of Civil Mediation Training Fall 2021
- ◆ IFRC's Youth as Agents of Behavioral Change (YABC) Peer Educator Spring 2018

## Membership/Registered Volunteer

- ◆ American Society of Criminology (ASC)
- ◆ The Association of Chinese Criminology and Criminal Justice (ACCCJ)
- ◆ ACCCJ Mentorship and Database Program
- ◆ The United Nations Volunteers (UNV) Programme and Talent Pool
- ◆ Baobeihuijia (seeking for missing children) Social Organization
- ◆ Our Love Hand-in-Hand (public welfare) Association
- ◆ China Small Animal Protection Association (CSAPA)