

*Rutgers School of
Criminal Justice*

Office of Community Outreach
Lori Scott-Pickens, Director/ Course
Instructor

MA Internships

3 - *Credits*

AVAILABLE- SPRING, SUMMER AND FALL SEMESTERS
INTERESTED STUDENTS MUST APPLY THE SEMESTER BEFORE THEY WOULD
LIKE TO TAKE THE COURSE

Placement Possibilities

- **POLICING**

- City of Newark
- County Sheriff's Departments
- Office of Essex County Prosecutor
- State of NJ Office of Public Defender
- Office of County Prosecutor – Investigations
- State of NJ Office of Attorney General
- Federal Units ATF, DEA, FBI, Dept of Treasury
- US Department of Homeland Security
- NY/NJ Port Authority Police
- NJ State Police
- NJ Transit Police
- Most Municipal Police Depts Where Students Live

- **COURTS**

- Newark Municipal Courts (Community/Youth Courts)
- Superior Courts of New Jersey
- Superior Courts of NJ, Criminal, Family and Civil – County
- United States Federal Courts
- Most Municipal Courts Where Students Live

- **PROBATION**

- US Federal Courts – Federal Probation

- **RE-ENTRY**

- NJ Dept of Corrections
- Center for Court Innovations
- CJ Faculty Member Research Projects
- Newark Public Safety Collaborative
- Superior Courts of NJ – Dept of Probation in each County – Adults and Juveniles
- Juvenile Justice Commission – Juvenile Parole
- NJ Parole Board – Adult Parole
- US Dept of Justice – Federal Probation

- **SOCIAL JUSTICE-POLICY/RESEARCH**

- American Civil Liberties Union
- Equal Justice USA
- NJ Institute for Social Justice
- Vera Institute

- **CORRECTIONS**

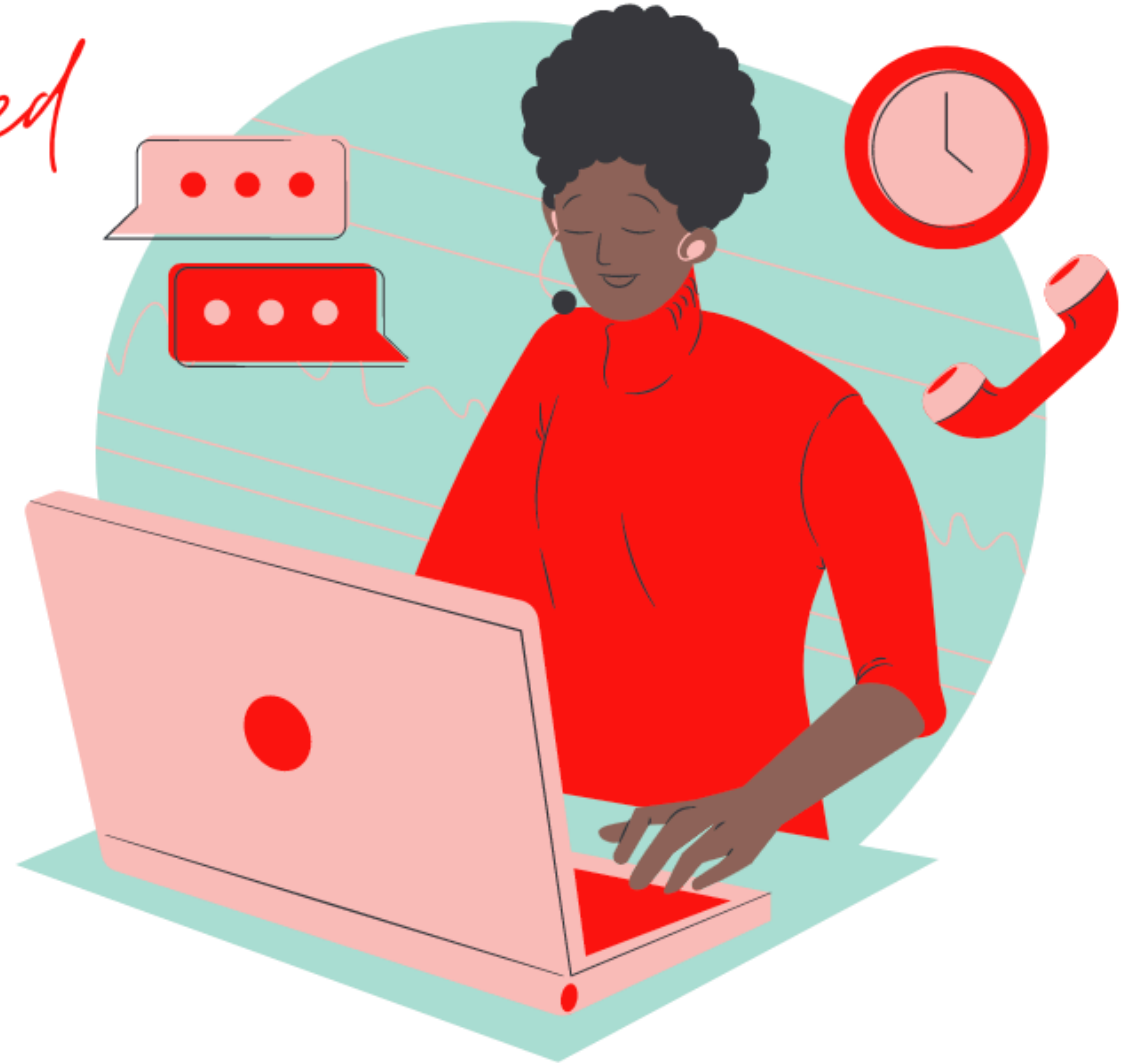
- NJ Department of Corrections
- Edna Mahan Correction Center for Women
- Northern State Prison
- US Department of Prisons



Enrollment Instructions

All forms must be typed

- Read and review course Instructions
- Identify a minimum of 3 sites
- Visit websites and complete Internship applications
- Meet with Director of Outreach to discuss placement approvals and options



Placements are **NOT** automatic

The student and the site reserve the right to decide if the placement is mutually suitable for the student. Students must complete the search and application process in order to be approved. This includes interviews, background checks, application process. This could take a month or more.



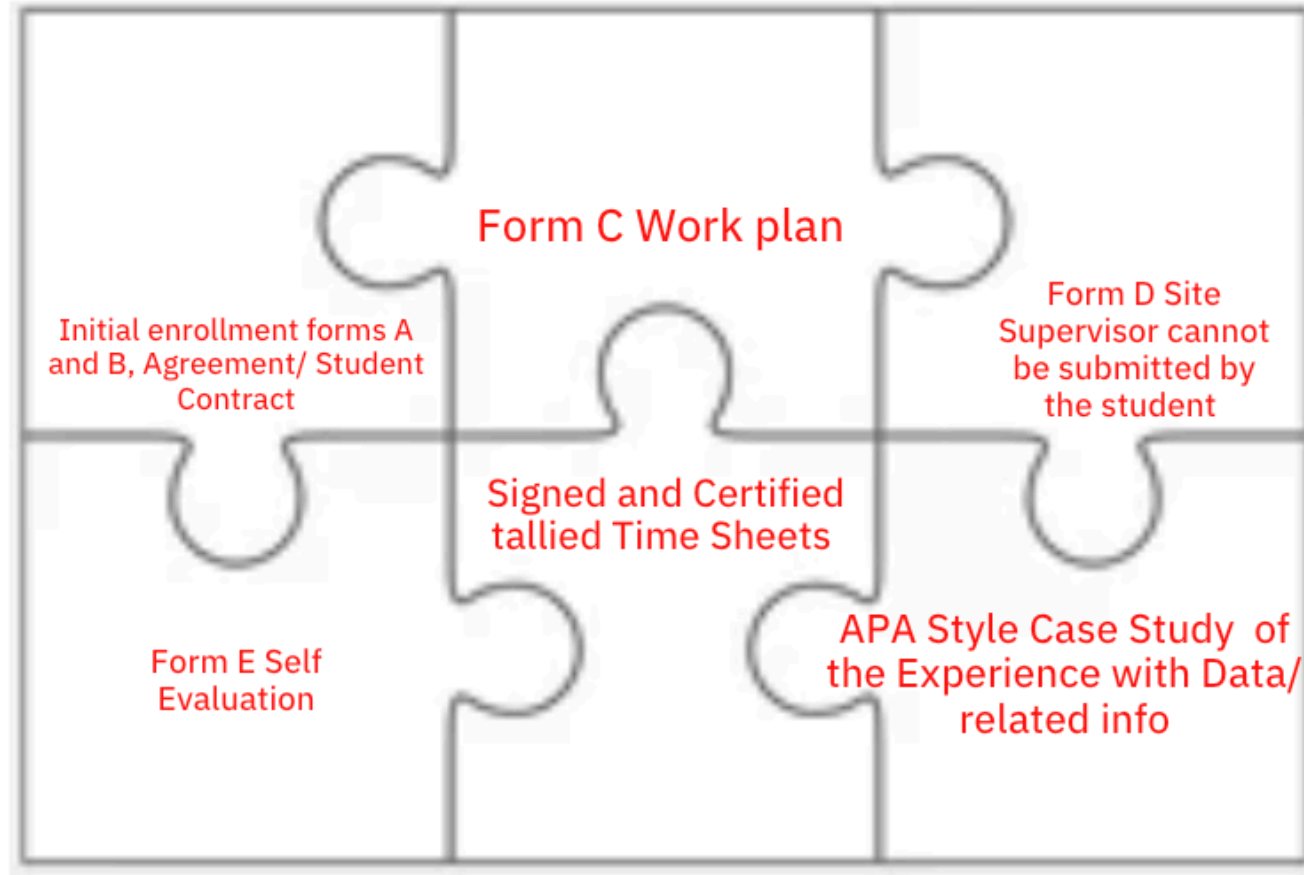
Important Course / Requirements

- Course is PASS/NO CREDIT
- 3 in person classes are required- no exceptions 2 weeks after internship starts, mid-term (75 hours) and final 150 hours.
- INCOMPLETES are not encouraged/ recommended
- Forms A & B required to secure Special Permission Number
- Internship requires 150 hours- varied time of the week preferred
- Workplan, Supervisor/Self Evaluation, Case study (APA Style)
- Signed Time Sheets to certify hours worked

Students cannot be related directly/
indirectly to anyone
at potential site



Grades are determined by the submission of all documents



(failure to have all of this information results in a grade of Incomplete)

Office hours are flexible

In person: Mondays,
Tuesdays, Wednesdays,
Remote Thursdays and
Fridays



Q&A

